

**DC Mayor's Commission on Asian and Pacific Islander Affairs
Meeting Minutes - 06/26/2014 at 6:30 pm at OAPIA**

Meeting Minutes

Commission on Asian and Pacific Islander Affairs

June 26, 2014

In attendance were Soohyun "Julie" Koo, Andrew Chang, Ada Loo, Dana Tai Soon Burges, and Simone Jacobson.

New Commission Chair Ada Loo was welcomed by the commission. OAPIA will send an updated Commission roster and contact list to all commissioners, and the Commission will move away from utilizing Google and Yahoo! Groups for communication purposes.

OAPIA is currently doing surveys to assess AAPI community needs. The median age is 30 for the DC AAPI community. OAPIA is trying to reach and serve emerging South Asian populations in DC. Chinese and Asian Indian ethnic populations are largest AAPI groups in DC. OAPIA is currently working with tenants of Museum Square Apartments concerning a time-sensitive community issue. The commission applauds OAPIA for their work and community outreach accomplishments.

The Commission will brainstorm on how to achieve full regular attendance for its meetings. The Commission also began to formulate its structure, with the following discussion topics as potential Commission goals: 1) Create measurable outcomes to track benchmarks/progress in DC AAPI community vs. activity-driven outcomes; 2) Increase and support the DC AAPI voice through representation in local government (e.g. 2-year, 4-year, etc.) and other leadership positions through AAPI leadership development, etc. (this will require raising the profile of the Commission); 3) Make policy or other recommendations to the Mayor and District government; 4) Build partnerships/collaborations with other national AAPI Commissions around the country (try to convene with other Commissions); 5) Conduct a "capacity assessment" with existing Commissioners (e.g. how many hours is each commissioner willing to contribute); 6) Determine how AAPI is defined for District residents (e.g. Possibly serving the "Other" and emerging immigrant populations); 7) Invite other Commission leaders (e.g. Commission on Latino Affairs, Commission on African Affairs, etc.) and/or WHIAAPI, NAPABA and other orgs to share best practices for similar groups; 8) Decide whether or not to continue the Mayor's AAPI Community Service Awards (determine outcomes for future ceremonies, criteria, outreach strategies).

Moving forward, the Commission: requests that OAPIA send the **Commissioner contact list, DC AAPI Community "Fact Sheet," and bylaws and statute** to all commissioners; suggests to conduct an internal survey exploring varying traits (e.g. Commissioner skill sets, desired contributions, Ward number, AAPI self-identification, community and professional affiliations, language abilities, general demographics, and personal/professional interests, etc.) and Chair Loo will draft a **Commission Skillset Matrix** document, with the survey to be completed before the next meeting; aims to draft a **Commission Strategic Plan** with concrete goals, timeline and objectives by December 2014; intends to draft, approve and enforce an **attendance policy**, which will be tabled for future discussion; requests that OAPIA create a document detailing the **History of the Commission's accomplishments** with major highlights prior to the next Commission meeting; and potentially conduct an off-site meeting or retreat to **craft and finalize Commission Strategic Plan**.