



Government of the District of Columbia
Muriel Bowser, Mayor



Mayor's Office on Asian & Pacific Islander Affairs
David Do, Director

FY16 AAPI Community Grant Pre-Bidders Meeting - 11/2/2015

1. Do grant applicants have to be located in the District of Columbia?

Answer: Yes. Eligibility requirements are listed in the RFA as well

2. In the ZoomGrants application, is there a way for me to see all the text I've entered outside the text box?

Answer: Yes. You can click PRINT/PREVIEW button to see all the entries you've made to the application.

3. Is there a cap on the salary of the Executive Director or administrative cost?

Answer: Yes. Page nine of the RFA states that up to 15% of funds can be used for indirect costs.

Indirect costs are costs that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective. Depending on the structure of each particular program, these costs may include items that are not project specific such as certain salaries for administrative or support staff (i.e. Executive Director, Accountant), rent, utilities, telephone bill costs, etc.

Direct costs are expenses for activities or services that benefit specific program, e.g., salaries for program staff and materials required for a particular program. Because these activities are easily traced to the program, their costs are usually charged to the program on an item-by-item basis.

4. Would MOAPIA fund planning for a program and not the actual program?

Answer: No. MOAPIA funds actual programs to provide service to the District's AAPI community.

5. Can a non 501c3 organization still be an official partner of a grant as long as the fiduciary agent has a 501c3 status?

Answer: No. Only 501c3 status organization can be official grantee. Other entities that provide service to support the program can serve as consultant.

6. Are there any specific types of programs that MOAPIA is looking for in each funding area?

Answer: MOAPIA assumes that the applicants have very good understanding of the AAPI community's needs and encourage applicants to submit their own program proposals to address these needs.





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7. Are there any restrictions in funding programs that serve undocumented individuals?

Answer: No.

8. MOAPIA mentioned preference is given to emerging AAPI communities such as “young professionals”. What defines a “young professional”?

Answer: AAPI young professionals who are between twenties and thirties who are part of the growing population in the District.

9. Can an organization hire a language service provider to implement programs?

Answer: Yes. You can hire vendors necessary to implement programs and provide services the target AAPI population in the grant proposal.

10. Must the grant proposals be focused on the Mayor's priorities?

Answer: The Mayor's priorities are listed in the link that is on the second page of the RFA. The focus should still be on serving the AAPI community although chances are your programs will see a correlation with the Mayor's priorities.

11. What does “youngest residents” mean in the Mayor's priorities?

Answer: Youngest residents pertains to children that are pre-K and younger in this context.

12. Is there a specific need that MOAPIA wants to target for this fiscal year? What needs has MOAPIA seen within the AAPI community?

Answer: The funding areas that are listed on the second page of the RFA gives specific ideas as to what types of programs have received grants in the past. Awarding of grant is based on the strength of the proposal. Priority is not given to one type of program over another.

13. What would you consider a good collaboration for the grant?

Answer: A good collaboration would be when organizations partner to utilize each other's strengths to implement a program most efficiently. For example, organization “A” who has years of outreach experience partners with organization “B” who has an Executive Director with years of experience running programs. Please note that official partnership is when the organizations share the responsibilities and resources for implementing the programs in the application.

14. Why is the grant amount lower this year compared to previous years?



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Answer: MOAPIA's approved budget is set at the beginning of the fiscal year and is approved by the DC Council.

15. Would there be available funding for capacity building like last fiscal year?

Answer: MOAPIA had available funding last year because there were left over funds from the initial grant cycle. The left over funds was later used as capacity building fund. That may or may not happen this fiscal year.

16. How will the budget plans be recorded? Do we use our own excel sheets?

Answer: No. ZoomGrants has built-in budget sheet templates. Anyone who encounters technical issues is encouraged to contact MOAPIA in advance to address the problem with the ZoomGrants vendor.

17. How will grant reporting this year be different than previous years?

Answer: All reporting will be done through ZoomGrants to keep everything streamlined.

18. Our organization has not worked with the AAPI community before. When applying to your grant, is it more important for the organization to be geared towards the AAPI community or the program?

Answer: Proposals are evaluated based on its strength. An applicant must show that it has a good plan in providing services to the AAPI community. This can be demonstrated in multiple ways such as actual experience or partnering with groups that have the experience.

19. If I want to collaborate with another organization, what materials from the collaborating organization should I provide?

Answer: Provide information about the other organization's mission, history and other information that would be relevant to the program. A copy of Memorandum of Agreement regarding the partnership is also required.

20. What happens if I upload a PDF that is too big to post onto ZoomGrants?

Answer: You will be prompted to upload material using a cloud service.

21. Can a program focus on more than one funding area?

Answer: Yes.

22. The RFA and NOFA were released late in the year so for the budget plan should only have the 2nd, 3rd, and 4th quarters filled out?

Answer: Yes.

