

ASIAN AMERICAN AND PACIFIC ISLANDER COMMUNITY GRANT ANNUAL REPORT

FY2013



Government of the District of Columbia
Vincent C. Gray, Mayor



Mayor's Office on Asian & Pacific Islander Affairs
Soohyun "Julie" Koo, Director

The Mayor's Office on Asian & Pacific Islander Affairs

Soohyun "Julie" Koo
Executive Director

Neel Saxena
Grant Manager and Author

Dory Peters
Grant Monitor

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INTRODUCTION

The Mayor's Office on Asian and Pacific Islander Affairs (OAPIA) mission is to ensure that the full range of health, education, employment, social services and business information, programs and services are accessible to the District's Asian American and Pacific Islander (AAPI) community. One of the many ways that OAPIA accomplishes this mission is by funding AAPI community-based organizations (CBO) to provide direct social service programs such as in-language *afterschool mentoring, art, health*, and other areas at the grassroots level.

OAPIA is in its sixth year of providing funding to Asian American and Pacific Islander community-based organizations through the **AAPI Community Grant** which began in FY2007, when a number of Asian American and Pacific Islander led CBOs and the Commission on Asian and Pacific Islander Community Development requested that the Mayor support funds to be distributed competitively to AAPI serving organizations.

In FY2007, OAPIA funded seven grantees a total of \$228,000 in direct service grants and \$20,000 in 12 technical assistance grants. Since then, \$1.5 million was granted over the past five years for programs targeting AAPIs. This money funded 50 different projects in the areas of education, arts, safety, employment, health, legal services, and other youth and senior social services.

In FY2012, OAPIA awarded \$220,000 to eight community-based organizations that serve the District's AAPI residents. The total amount requested from these nine organizations was \$360,916. We also awarded four capacity building grants of \$2,500 each totaling \$10,000. The awarded funds enabled enhancing of startup and existing programs that were focused on improving Asian American and Pacific Islander lives in the areas of health, education, arts and culture, housing, and employment.

GRANT PROCESS

OAPIA developed its grant process through the development of its Grant Manual in 2010 which incorporates the District's Citywide Grants Manual and Sourcebook promulgated by the Office of Partnership and Grants and relevant sections from the Office of Management and Budget Circular A-102, "Grants and Cooperative Agreements with State and Local Governments". OAPIA implements a four step competitive process that includes:

- Notice of Funding Availability
- Request for Application
- Public Question and Answer
- Proposal Review

Informing the Public of Funding Availability

OAPIA notified the public of its community grant through OAPIA's website, listserves, and the Office of Partnerships and Grants Development's Funding Alert and District Grants Clearinghouse. OAPIA prepared and distributed first a Notice of Funding Availability (NOFA). The notification targeted CBOs providing services to underserved AAPI residents, particularly linguistically isolated, in the following areas of need: education (all ages), workforce development, economic development, housing services, legal services, health and human services, public safety, arts, culture, and humanities.

OAPIA held a Pre-Application Conference on July 18, 2012 at 441 4th Street NW, 11th Floor Conference Room. OAPIA guided attendees through the grant application and review process. A question and answer (Q&A) session followed the presentation. In addition, OAPIA provided assistance to interested applicants if they had additional questions via meetings, emails, and phone calls. The Request for Applications (RFA) was distributed on July 9, 2012 and was covered in depth at the Pre-Application conference.

Application Review Process

OAPIA recruited eleven grant reviewers using different resources (e.g., Office of Grants and Partnership's newsletter, emails to community leaders, and its network of professionals). The review panel was composed of "neutral, qualified individuals selected for their experiences in job training, education, training health care, social services, human services, and the fields of evaluation planning and implementation" as stated in the RFA. Reviewers were chosen because of their experience/knowledge in different areas that included, but were not limited to education, public health, youth services, nonprofits, and evaluations. Three weeks prior to the grant review meetings, reviewers were mailed a slate of applications to review, score, and comment. Each application received at least two independent reviews.

OAPIA implements a four step competitive process that includes: Notice of Funding Availability; Request for Application; Public Question and Answer; and Proposal Review.

Final scores for each application were developed based on the average of all the reviewers' scores. OAPIA staff also reviewed all applications to provide context. The review panel submitted the recommendation for funding to the OAPIA Director. After reviewing the recommendations and any other information considered relevant, OAPIA allocated appropriate funding amounts and notified successful applicants.

RECIPIENTS

Below are profiles of the community-based organizations that received grants from OAPIA:

- **Asian American Leadership Empowerment and Development (AALEAD)**

Funding Priority Area: Youth Services (\$50,000)

Asian American LEAD's overarching goal is to increase the opportunities and ability of low-income Asian American children to move out of poverty and become successful, self-sufficient adults. It firmly believes that education is the key to meeting their goal and seeks to promote the well-being of Asian American youth and families through education, leadership development, and community-building. AALEAD focuses on the Vietnamese, Amerasian, and Chinese immigrant and refugee communities in the Mt. Pleasant, Columbia Heights, and Shaw neighborhoods of Washington, DC.

- **Asian/Pacific Islander Domestic Violence Resource Project (DVRP)**

Funding Priority Area: Health Services (\$22,500)

Asian/Pacific Islander Domestic Violence Resource Project (DVRP) is a local non-profit organization in the Washington, D.C. metropolitan area that is committed to ending domestic violence in the Asian/Pacific Islander communities. Through direct assistance, community engagement, and training of service providers, DVRP strives to address and prevent domestic violence in a manner that supports survivors of domestic violence and promotes cultural competency to meet the diverse needs of our communities.

- **Asian Pacific American Legal Resource Center (APALRC)**

Funding Priority Area: Legal Services (\$17,500)

The Asian Pacific American Legal Resource Center (APALRC) is a 501 (c)(3) non-profit organization dedicated to advancing the legal and civil rights of Asian Americans in the Washington, D.C. metropolitan community through direct services, education, and advocacy. Through its innovative programs and strategic partnerships, the APALRC's main goals are two-fold: (1) to address the individual legal needs of low-income and limited-English proficient Asian Americans, particularly in the areas of workers' rights, domestic violence, and immigration, and (2) to advocate for broad-based systemic change on civil rights issues impacting Asian Americans.

- **Chinatown Service Center (CSC)**

Funding Priority Area: Social Services (\$31,000)

The Chinatown Service Center (CSC) is a non-profit, community-based organization providing social services to low-income and underserved members of the Asian American community in the Washington, D.C. Metropolitan area. Located in the heart of the District's Chinatown, CSC was founded in 1977 by the Chinese Community Church. CSC serves as a hub for the needs of low-income Asian American individuals, families, seniors and youth, many of whom have limited English language skills.

- **Many Languages, One Voice**

Funding Priority Area: Social Service (\$17,500)

Many Languages One Voice (MLOV) fosters leadership and facilitates community led initiatives to increase the meaningful inclusion of people in the District of Columbia who do not speak English as their primary language. MLOV's work consists of advocacy and community organizing. MLOV advocates by administering the DC Language Access Coalition, which strives for government

accessibility to limited/non-English proficient individuals.

- **Moving Forward**

Funding Priority Area: Arts and Youth Education (\$25,500)

A non-profit organization, operating under the name DTSB & Co., works to foster the bridging of cultures and reducing ethnic barriers by illuminating the experiences of immigrants and underserved cultural communities through excellent performing arts and educational programming.

- **Hepatitis B Initiative – Washington DC (HBI-DC)**

Funding Priority Area: Health and Human Services (\$17,500)

HBI-DC is a non-profit organization founded in 2002 with a mission to mobilize communities to prevent hepatitis B virus (HBV) infection and its consequences among at-risk groups, particularly Asian American and Pacific Islanders (AAPI) in Washington DC metropolitan area.

HBI-DC serves the community by:

- Providing community education regarding HBV risks and prevention;
- Providing HBV screening tests;
- Providing HBV immunization;
- Providing HBV treatment referrals;
- Building partnerships and leading coalitions committed to HBV treatment referrals;
- Building partnerships and leading coalitions committed to HBV prevention in targeted communities;
- Gathering relevant HBV epidemiologic data.

- **Vietnamese American Community Service Center (VACSC)**

Funding Priority Area: Youth and Parental Services (\$48,500)

VACSC was created to assist in the assimilation and integration of Vietnamese Americans in the District of Columbia into American society without sacrificing their cultural heritage and identity, and to promote friendship and understanding between the Vietnamese and the American communities at large. Its mission is:

- To provide cultural, educational, recreational, and other programs to promote the cultural heritage and enhance the quality of life of Vietnamese Americans in the District of Columbia;
- To promote intercultural exchange between the Vietnamese and the American community at large;
- To advocate for equal treatment and opportunities for all District immigrants and refugees;
- To collaborate and work with organizations with similar purposes.

MONITORING

Grant Oversight and Capacity Building Technical Assistance Provider Grant

To ensure that services are reaching our AAPI residents through the funded programs, OAPIA implemented an oversight process that includes written documentations (e.g., financial/program reports) and on-site consultations (e.g., site visits, meetings).

For quarterly written reports, OAPIA reviews expenditure receipts to help ensure that budget is spent within designated allocations. Grantees also send OAPIA written reports to document program progress on a quarterly basis; The reports include a table of each grantee's performance measures and their accomplishment from the last quarter.

OAPIA did on site consultations in the middle of the year to observe ongoing funded programs, informally interview clients to collect feedback and met briefly with Program Manager/s to discuss progress or any concerns they may have with the grant program. OAPIA keeps a report on the visit on file.

Four grantees received funding for capacity building for \$2,500 each here is a summary of what these grantees used the capacity building funds:

- **Asian/Pacific Islander Domestic Violence Resource Project (DVRP)** : Leadership and staff took classes on fundraising, grant writing and financial management including.
- **Moving Forward**: Hired consultants to train staff to strengthen grant writing and funding capacities. The consultants training focused on improve grant applications so they clearly represent the programming and make connections to the funders interests.
- **Vietnamese American Community Service Center (VACSC)**: Hired a consultant to provide guidance and assistance in technical writing of grant applications.
- **Many Languages One Voice**: Used funds towards the creation of a Development Plan and grassroots fundraising strategy/training.

Highlights of Grant Outcomes

Out of the nine grantees that were awarded funding, eight grantees fully met their grant measurements. One grantee had challenges meeting their measurement which led to one measurement being partially met. Some of the impressive work of these programs includes:

439 workshops, 8,636 outreach and engagement efforts, and 126 AAPI youth participation are just some of the highlights of the AAPI Community Grant.

Some of the impressive work of these programs includes:

- 439 workshops, classes, events for low-income AAPI residents and merchants on topics ranging from merchant rights to citizenship and culture
- 8,636 outreach and engagement efforts were conducted to AAPI residents about the services available to them
- 126 AAPI youth participated in the two youth programs funded
- There were 3574 referrals were made by one group for cases
- One group more than tripled the number of individuals they outreached to and almost doubled the number of students they targeted for their program

Organization	Funding Priority Area/Amount	Target Measure	Achieved Measure
Asian American LEAD	Youth Services \$50,000	75 students enrolled in the Elementary School Program	96 enrolled
		20 workshops on academic enrichment topics	33 workshops held
		20 workshops on cultural enrichment topics	23.4 workshops
		80 SSL hours provided across all programs	159.75 SSL hours
		24 mentor-mentee matches enrolled by the end of year in DC	31 matches
		12 Mentoring events (including Mentor Trainings)	22 Mentor Events
		Outreach to 100 potential mentors, mentees, or volunteers in the Greater DC area	361 individuals outreached
Asian/Pacific Islander Domestic Violence	Health Services	Distribute 800 pieces of educational and informational materials for survivors of DV and community members in order to help survivor's access services and raise awareness of DV within API	2844 pieces

Resource Project	\$20,000	communities	
		Conduct 5 community trainings on topics such as DV 101, cultural competency, oppression, privilege and violence against women in A/PI communities and improving current organizing and outreach skills to end domestic violence	5 trainings
		Improve DVRP's website to accommodate survivors/service providers looking for information on domestic violence in the A/PI community of DVRP's services	Website was completed and launched September 2013
		Participate in 15 A/PI or DV partnership meetings or other collaborative activities	34 meetings
Asian Pacific American Legal Resource Center	Legal \$20,000	Compile outreach and education materials	59 surveys
		Translation of outreach materials into 2 key Asian languages	N/A
		Disseminate outreach materials through the following means: (1) Provide 9 to 12 updates through social media used by Dreamers; Listservs of entities serving target population; (2) Distribute 100 translated outreach materials; (3) Submit quarterly article to 3 ethnic press	N/A
		Policy advocacy	
Chinatown Services Center	Social Services \$31,000	Intake, manage 3000 cases from clients on social services	3240 referrals and cases managed
		Distribute 400 public service brochures	400 public service brochures distributed
		Conduct 4 workshops on health and social services	6 workshops completed
		Conduct 48 ESL and Citizenship classes	81 completed
Hepatitis B	Health	Goal of 160 people to participate in Hepatitis B education	419 AAPI residents
		Total of 80 persons Hepatitis B screenings	165 screenings

	\$20,000	Total of 24 persons to receive Hepatitis B vaccinations if free hepatitis b vaccine is available from the DC Dept of Health (no budget is allocated for vaccines) Total of 18 to finish all three dose series	47 persons
		Total of 5 infected persons linkage to care	8 linkages
Many Languages, One Voice	Social Services \$19,000	Conduct outreach to 100 members of the Vietnamese community regarding upcoming workshop	100 members
		Identify speakers and/or direct service providers to partner with for workshops, that would benefit nail salon workers	Identified Hep B services to nail salon workers
		Conduct 2 workshops/trainings with 20-25 nail salon workers in attendance	3 workshops
		Hold 2 community dialogue groups with 20-25 nail salon workers, owners and advocates in attendance	2 community dialogue groups
		Document and share 4-5 stories collected at workshops and dialogue groups	6 stories collected
Moving Forward	Arts \$23,000	Number of Students Enrolled, Target goal 10 per semester	35 enrolled
		Number of students attending future programming events, 100 per quarter	321 students
		Student participation at 90-100% (target 9 students)	94%
		Increased communication skills through arts emersion, 100% per semester	2,462
		Increased access to art classes and understanding that are is a form of cultural communication. 100% per semester	94%
Network of South Asian Professionals	Arts \$1,000	Ensure that over 50 DC residents attend the event	85
		Conduct 2 Language Access	2 workshops

Vietnamese American Community Service Center	Parental Services \$46,000	Program workshops for Vietnamese adults	
		Conduct 2 career development workshops for Vietnamese adults	5 workshops
		Conduct 2 career development workshops for youth	4 workshops
		Conduct 2 leadership workshops for youth	3 workshops
		Implement tutoring 2 days/week (6 days/week) for youth with 72 hours per quarter	288 hours of youth tutoring

FINANCIALS

The chart provides a breakdown of the \$230,000 used for OAPIA's AAPI Community Grants and capacity building grants.

Financial Breakdown	
Organization	Funding Amount
Asian American Leadership Empowerment and Development (AALEAD)	\$50,000
Asian/Pacific Islander Domestic Violence Resource Project (DVRP)	\$20,000
Asian Pacific American Legal Resource Center (APALRC)	\$20,000
Chinatown Service Center (CSC)	\$31,000
Hepatitis B Initiative (HBI-DC)	\$20,000
Many Languages, One Voice (MLOV)	\$19,000
Moving Forward	\$23,000
Network of South Asian Professionals (NetSAP)	\$1,000
Vietnamese American Community Service Center (VACSC)	\$46,000

Subtotal:	\$230,000
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