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DC Office of the Deputy Mayor for Planning and Economic Development
Mayor's Office on Asian and Pacific Islander Affairs (MOAPIA)
FY16 Asian American and Pacific Islander Community Grant
11/20/2015 deadline

Chinatown Service Center

\$ 50,000 Requested

Submitted: 11/18/2015 2:11:00 PM (Pacific)

Project Contact

[Redacted contact information]

Additional Contacts
none entered

[Redacted]

[Redacted]

Director
[Redacted]

Telephone [Redacted]
Fax [Redacted]

Application Questions

1. Please provide an overview of your organization, the goal of the proposed program(s), its objectives, and outcomes.

[Redacted] was founded in 1977 by the [Redacted] to provide social services to the Asian community in the District and the DC metropolitan area. The [Redacted] is the only Chinese church in the District and is celebrating its 80th anniversary this year. Since its founding, the church has been providing social services to Chinese immigrant families. It recognized the need to establish [Redacted] to meet the increasing demands for weekday services from the growing Asian community in and around Chinatown.

The proposed program and objective is to continue maintaining the social service program by [Redacted] thereby helping Asian immigrants make the necessary adjustments to living in America. The outcome is for improving their daily living enabling them to become good, productive citizens.

[Redacted] annually responds to approximately 3,000 inquiries for health and public assistance, legal issues, immigration, employment, tax assistance, housing, education, and translation needs. Asian immigrants either do not know where to go for the necessary social services or encounter difficulties in communicating with government and social service agencies. Although the DC Language Act of 2004 obligates DC government to provide equal access and participation in public services and programs, Asian immigrants do not always receive the necessary proper response. In addition new immigrants are too timid to go and request help from government and social services. Addressing these needs requires the full use of [Redacted] resources. [Redacted] has only one paid staff to intake the daily work and the help of dedicated, committed volunteers.

The objective of [Redacted] program is for Asian immigrants to improve their welfare thereby helping them to assimilate living in America.

2. What is the name/title of your program(s)?

The name of our program is the [Redacted]

3. What are the funding area(s) for which you are applying?

- Arts, Culture, and Humanities
Domestic Violence Intervention
Employment
Health and Human Services
Housing Services
Legal Services
Public Education
Public Safety
Small Business Support

**4. Who is the target population(s) this project will serve?**

*You are limited to 500 characters, including spaces and punctuation marks. If you copy and paste from a different document and your answer exceeds 500 characters, it may not be saved. If it does exceed 500 characters, pare down your response to fit.*

The target population is the Asian community primarily Chinese immigrants in DC Chinatown and the metropolitan area.

**5. What are the cultural and/or linguistic competencies, sensitivities, and appropriateness of your proposed project? How will your proposed project address one or more of "Mayor Bowser's Policy Priorities"?**

*"Mayor Bowser's Policy Priorities" are the following: "Getting the basics rights", "Focusing on our youngest residents", "Creating quality middle schools", "Transforming workforce training", "Ending homelessness", & "Creating economic opportunities".*

█████ addresses in this way the issue of "Focusing on our youngest residents" by working with Asian immigrant parents. █████ refers pregnant women to DC Department of Health Women, Infants and Children program to obtain support and provide awareness on the importance of nutrition for a healthy baby. WIC provides breastfeeding resources and immunization assessment and screening. Usually both Asian immigrant parents work and many may not have grandparents to care for their young children, █████ help direct parents in need of daycare to the Early Learning Quality Improvement Network.

The Department of Employment Services Senior Community Service Employment Program has directed its Asian seniors under their program to come to █████ English classes. In this way █████ address the issue of "Transforming workforce training". Asian immigrant seniors need to become English proficient to obtain future employment. While training and working under the Senior Community Service Employment Program, they come to █████ Saturday English class to learn and practice basic English. Other immigrants also come to █████ Saturday English program to learn practical vocabulary and grammar to cope with everyday real-life situations helping them to improve their workforce development skills. █████ recommends that students enroll in Carlos Rosario Charter School for their program on English and job training.

Gospel Rescue Mission was located nearby and has now combined their work with Central Union Mission. █████ address "Ending homelessness" by donation of food, clothing, and household items to Central Union Mission. █████ directs DC high school students needing community service hours to Bread for the City, So Others Might Eat, and Miriam's Kitchen. For those needing information on a place to stay, █████ directs them to Central Union Mission which has an office on our street.

**6. Would it be possible for the Mayor or one of her delegates to participate in an event(s) with your organization that has received support from this grant?**

█████ welcomes the Mayor or delegates to participate in our program.

**7. What is the service/program that you are proposing?**

█████ proposal is to continue operating weekday social services to Asian immigrants. Essential social services include health care assistance. █████ staff worker bolstered by volunteers will provide assistance ranging from filling health care forms, making appointment, explaining medical instructions, educating clients on Affordable Health Care, Medicare/Medicaid, DC Healthy Family to resolving billing issues, and if needed, arranging and/or accompanying clients to medical appointments, and finding mental health social services. Other essential social services are enrolling children in DC public schools, applying for utility discount, food stamps, and unemployment benefits.

Working and collaborating with community-based organizations █████ is proposing to continue bringing awareness of social service issues and to instruct and inform Asian immigrants on relevant social service concerns. █████ has been working with Community Tax Aid since 1989 to help low-income DC residents file their income tax. █████ partners with Asian American Legal Resource Center on crime victim, tenants rights awareness, and immigration legislation. Domestic Violence Resource Project instructs our clients on domestic violence relationship and available help. █████ refers families to Asian American LEAD programs for their children. █████ works with MOAPIA to connect Asian clients on DC social service programs and any current Mayor's initiative and relevant programs. Metropolitan Police Department Asian Community Coordinator gives safety workshops to seniors and youth and also alerts █████ information to pass on regarding scams.

To help Asian immigrants communicate and mainstream into jobs and schools, English as a Second Language classes are given on Saturday mornings. Students range from seniors who need to learn basic survival English to those who need to learn English phrases and terminology likely used in restaurants and hotel businesses. Citizenship classes assist in filling the citizenship application as well as studying for the test. U.S. Citizenship and Immigration Services keep █████ abreast of new regulations.

**8. Why is there a need for your service/program?**

█████ annually responds to approximately 3,000 inquiries for health and public assistance, legal issues, immigration, employment, tax assistance, housing, education, and translation needs. Asian immigrants either do not know where to go for the necessary social services or encounter difficulties in communicating with government and social service agencies. Although the DC Language Act of 2004 obligates DC government to provide equal access and participation in public services and programs, Asian immigrants do not always receive the necessary proper response. In addition new immigrants are too timid to go and request help from government and social services. Many are underserved, low-income, and have limited English skills. These factors present major obstacles to obtain basic social services.

The majority of our clients live within walking distance at public housing apartments. From 2006-2010 data of the American Community Survey 5-Year Estimates, in the District 48.6% of Chinese Americans are foreign born and 19.7% of Chinese Americans speak English less than very well. Asian Americans are proportionally more low-income (17% versus 12%) than Whites in the DC Metropolitan area. The September 2015 Pew Research Center report projects Asian immigrants are expected to become the largest immigrant group in the United States by 2065 outnumbering Hispanic immigrants.

**9. What is the expected impact of your service/program?**

By helping Asian immigrants with essential social services as in health and public assistance, employment, legal referrals, immigration, tax assistance, education, housing, and translation needs, Asian immigrants will improve their daily living enabling them to assimilate to their life in American and



Indirect Cost/Overhead	\$		
<b>Non Personnel Total</b>	<b>\$ 0</b>	<b>0</b>	<b>12,000</b>
<b>Total</b>	<b>\$ 0</b>	<b>0</b>	<b>50,000</b>

### Staffing Plan

Name	Position Title	Filled	Vacant	% of Effort	Start Date mm/dd/yy
1	Coordinator	6	6	full time	10/1/2015
2		6	6		
3		6	6		
4		6	6		
5		6	6		
6		6	6		
7		6	6		
8		6	6		
9		6	6		
10		6	6		
11		6	6		
12		6	6		
13		6	6		
14		6	6		
15		6	6		
<b>Total</b>				<b>0</b>	<b>0</b>

### Work Plan

	Description of Task/Activity	Responsible Person and/or Organization	Start Date mm/dd/yy	Completion Date mm/dd/yy
1	Provides direct intake client services, referrals, coordinates workshops		October 1, 2015	September 30, 2016
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
<b>Total</b>				

### Performance Plan

	Performance Measures	1st Qtr Target	2nd Qtr Target	3rd Qtr Target	4th Qtr Target	Comment
1	Intake, manage cases from clients on social services		750	750	750	
2	Distribute public service brochures, information		100	100	100	
3	Conduct health related, social service workshops		1	1	1	
4	Conduct ESL and citizenship classes		12	12	12	

5				
6				
7				
8				
9				
10				
<b>Total</b>	<b>0</b>	<b>863</b>	<b>863</b>	<b>863</b>

**Documents**

<b>Documents Requested *</b>	<b>Required?</b>	<b>Attached Documents *</b>
Audited financial statements and/or most recent 990 and/or cash flow statements for 2014 and year-to-date.	ⓑ	<a href="#">IRS 990</a>  <a href="#">Budget</a>
Staff Job Descriptions	ⓑ	<a href="#">Job Description</a>
Relevant Staff Resumes	ⓑ	<a href="#">Resume</a>
Nonprofit Corporation Status - copy of IRS determination letter. [Note: Letter must be current at date of application.]	ⓑ	<a href="#">IRS determination letter</a>
Certificate of Exemption from DC Office of Tax and Revenue	ⓑ	<a href="#">Certificate</a>
Basic Business License from Department of Consumer and Regulatory Affairs [Note: License period must be current at time of application.]	ⓑ	<a href="#">License</a>
Organizational and Program Charts	ⓑ	<a href="#">Chart</a>
Current board list with names, affiliation, and contact information.	ⓑ	<a href="#">Members</a>
Memorandum of Agreement/Understanding, if applicable	ⓔ	
Program related materials, if applicable	ⓔ	
Agency brochures or program materials, if applicable	ⓔ	
Evaluation tools, if applicable	ⓔ	
Certifications <a href="#">download template</a>	ⓑ	<a href="#">Certification</a>
Assurances <a href="#">download template</a>	ⓑ	<a href="#">Assurance</a>
Collaborative Partner Materials, if applicable	ⓔ	
Certificate of Good Standing/ "Clean Hands": The community-based organization is currently registered in good standing with the DC Department of Consumer & Regulatory Affairs, Corporation Division, and the Office of Tax and Revenue.	ⓑ	<a href="#">Clean Hands Certification</a>

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